

Michigan PTSA Nomination Form Council Newsletter Award



Eligibility

PTA/PTSA council in good standing with the following submitted to the state office by February 28th

- Unit dues paid
- Bylaws up to date
- Copy of budget
- Copy of audit

Nomination Form

- Typed in no smaller than 11 point for word processors or 12 pitch/elite for typewriter and attached to entry
- Signed with original signature of PTA/PTSA council president or secretary and dated
- Correct Michigan PTSA ID number on Nomination Form

Statement

- Submitted on single-sided sheet(s) of 8 1/2" x 11" plain white paper
- Word processed or typed in black ink with standard 11-point font or 12 pitch/elite for typewriters
- Double-spaced with one-inch margins on all sides
- Council name must appear at the top of each page along with page numbers

Submission

Due by February 28th

- Each newsletter printed from July through February
- Original nomination form and statement along with **five additional copies of the set**
- No facsimiles (faxed copies) or e-mailed applications will be accepted

PTA/PTSA Council Name Michigan ID #

Name of Newsletter # of members newsletter covers

PTA/PTSA Council President

PTA/PTSA Council President Address City State Zip

(____) _____ (____) _____ _____
Daytime Phone Evening Phone Email Address

Signature of PTA/PTSA Council President or Secretary Date

Entries will be disqualified if the above requirements are not met, including signature.

Return nomination form and all required documentation by **February 28th** to:

Michigan PTSA
Att: Awards Committee
7402 Westshire Drive Suite 115
Lansing, MI 48917-8687
Phone: 517-622-4PTA Fax: 517-622-4788

For Office Use Only:	Unit Dues Pd _____ Budget Rec'd _____ Audit Rec'd _____
	Bylaws Update _____ Total Members _____ Rec'd by _____