

Michigan PTSA Nomination Form Outstanding Educator Award



Eligibility

PTA/PTSA council or unit in good standing with the following submitted to the state office by February 28th

- Unit dues paid
- Bylaws up to date
- Minimum of 25 members (Local units only)
- Copy of budget
- Copy of audit

Nomination Form

- Typed in no smaller than 11 point for word processors or 12 pitch/elite for typewriter and attached to entry
- Signed with original signatures of PTA/PTSA president and school official and dated
- PTA/PTSA Membership with correct Michigan PTSA ID number on Nomination Form

Statement

- Submitted on maximum of 6 single-sided sheets of 8 1/2" x 11" plain white paper
- Word processed or typed in black ink, standard 12-point, or larger, font or equivalent type

- Double-spaced with one-inch margins all sides
- Council or unit name must appear at the top of each page along with page numbers

Selection Criteria

These must be included in the statement in the order they are listed below (100 possible total points).

- Educator's relationship with students (15 pts)
- Educator's relationship with parents (15 pts)
- Educator's relationship with PTA (15 pts)
- Educator's relationship with the community (15 pts)
- Educator's relationship with the profession (15 pts)
- Educator's Statement (25 pts)

Submission

Due by February 28th

- Original nomination form and statement along with **five additional copies of the set**
- No facsimiles (faxed copies) or e-mailed applications will be accepted
- No supplementary or supporting materials will be accepted

Local Unit or Council Name _____ Michigan ID # _____

PTA/PTSA President _____

PTA/PTSA President Address _____ City _____ State _____ Zip _____

Nominee Information:

Nominee _____ () _____ () _____
Daytime Phone Evening Phone

Nominee's Address _____ City _____ State _____ Zip _____

Is the Nominee a PTA/PTSA Member? Yes No Years Active in PTA/PTSA 1-2 3-5 6+

Signature of PTA/PTSA President _____ Date _____ Signature of Principal or Superintendent _____ Date _____

Entries will be disqualified if the above requirements are not met, including signatures.

Return nomination form and all required documentation by **February 28th** to:

Michigan PTSA
Att: Awards Committee
7402 Westshire Drive Suite 115
Lansing, MI 48917-8687
Phone: 517-622-4PTA Fax: 517-622-4788

For Office Use Only:	Unit Dues Pd _____	Budget Rec'd _____	Audit Rec'd _____
	Bylaws Update _____	Total Members _____	Rec'd by _____