

Michigan PTSA Nomination Form Outstanding Unit for Parental Involvement



Eligibility

Local PTA/PTSA in good standing with the following submitted to the state office by February 28th

- Unit dues paid
- Bylaws up to date
- Minimum of 25 members
- Copy of budget
- Copy of audit

Nomination Form

- Typed in no smaller than 11 point for word processors or 12 pitch/elite for typewriter and attached to entry
- Signed with original signatures of local PTA/PTSA president and school official and dated
- Correct Michigan PTSA ID number on Nomination Form

Statement

- Submitted on maximum of 6 single-sided sheets of 8 1/2" x 11" plain white paper
- Word processed or typed in black ink, standard 12 point, or larger, font or equivalent type
- Double-spaced with one-inch margins all sides

- Local unit name must appear at the top of each page along with page numbers

Selection Criteria

These must be included in the statement in the order they are listed below (100 possible total points).

- Describe your most successful Parent Involvement Project (60 points)
- Explain how the project/program was evaluated; include how the National PTA Parent Involvement Standards were incorporated into your idea (25 points)
- Describe the impact your project/program had within your local unit (15 points)

Submission

Due by February 28th

- Original nomination form and statement along with **five additional copies of the set**
- No facsimiles (faxed copies) or e-mailed applications will be accepted
- No supplementary or supporting materials will be accepted

Local PTA/PTSA Unit Name _____ Michigan ID # _____

Local PTA/PTSA President _____

Local PTA/PTSA President Address _____ City _____ State _____ Zip _____

(_____) _____ (_____) _____
Daytime Phone _____ Evening Phone _____ Email Address _____

Signature of PTA/PTSA President _____ Date _____ Signature of Principal or Superintendent _____ Date _____

Entries will be disqualified if the above requirements are not met, including signatures.

Return nomination form and all required documentation by **February 28th** to:

Michigan PTSA
Att: Awards Committee
7402 Westshire Drive Suite 115
Lansing, MI 48917-8687
Phone: 517-622-4PTA Fax: 517-622-4788

For Office Use Only:	Unit Dues Pd _____ Budget Rec'd _____ Audit Rec'd _____
	Bylaws Update _____ Total Members _____ Rec'd by _____