

Michigan PTSA Nomination Form

PTA Member of the Year



Eligibility

PTA/PTSA unit in good standing with the following submitted to the state office by February 28th

- Unit dues paid
- Bylaws up to date
- Minimum of 25 members
- Copy of budget
- Copy of audit

Nomination Form

- Typed in no smaller than 11 point for word processors or 12 pitch/elite for typewriter and attached to entry
- Signed with original signatures of PTA/PTSA local or council president and school official and dated
- PTA/PTSA Membership with correct Michigan PTSA ID number on Nomination Form

Statement

- Submitted on single-sided sheet(s) of 8 1/2" x 11" plain white paper

- Word processed or typed in black ink with standard 11-point font or 12 pitch/elite for typewriters
- Double-spaced with one-inch margins on all sides
- Nominee's name must appear at the top of each page along with page numbers

Selection Criteria

Please detail the following in your statement.

- PTA/PTSA Honors or Awards received
- Service to PTA/PTSA
- Service to the community
- Any other Honors or Awards received

Submission

Due by February 28th

- Original nomination form and statement along with **five additional copies of the set**
- No facsimiles (faxed copies) or e-mailed applications will be accepted

Local Unit or Council Name _____

Michigan ID # _____

PTA/PTSA President _____

PTA/PTSA President Address _____

City _____

State _____

Zip _____

Nominee Information:

Nominee _____

() _____
Daytime Phone

() _____
Evening Phone

Nominee's Address _____

City _____

State _____

Zip _____

Is the Nominee a PTA/PTSA Member? _____

Yes

No

Years Active in PTA/PTSA _____

1-2

3-5

6+

Signature of PTA/PTSA President _____

Date _____

Signature of Principal or Superintendent _____

Date _____

Entries will be disqualified if the above requirements are not met, including signatures.

Return nomination form and all required documentation by **February 28th** to:

Michigan PTSA

Att: Awards Committee

7402 Westshire Drive Suite 115

Lansing, MI 48917-8687

Phone: 517-622-4PTA Fax: 517-622-4788

For Office Use Only:

Unit Dues Pd _____ Budget Rec'd _____ Audit Rec'd _____

Bylaws Update _____ Total Members _____ Rec'd by _____